

**Town of Chesterfield  
Board of Selectmen  
MINUTES  
March 1, 2017**

**CALL TO ORDER**

Vice Chairman Brad Roscoe called the meeting to order at 6:00 p.m. Also in attendance was Norman VanCor and Rick Carrier, Town Administrator.

Selectman Jon McKeon requested to join the meeting via Skype. McKeon was not able to attend this meeting because work didn't allow for him to get to the meeting on time. McKeon was alone in the room during his call with the selectboard.

*VanCor moved to allow McKeon to join the meeting. Roscoe seconded the motion which passed unanimously, McKeon abstained.*

**FOR SIGNATURE**

- Manifest #9
- Selectmen Minutes – February 22, 2017
- Parking Violation Ordinance
- Yield Tax Certification
- Timber Tax Warrant

**APPOINTMENTS**

- **6:15 p.m. Rebecca Todd – Town Moderator**

The Town Moderator and the selectboard discussed the town meeting process and reviewed the warrant articles. Carrier will provide a drawing of the town hall annex project for Todd to present. She gave approval for handouts at the meeting and posters will be allowed at the back of the room or in the hallway.

- **7:00 p.m. Bob Brockmann – Town Logo/Letterhead**

Brockmann presented new Town logo and color letterhead design choices to the selectboard. The town website will also be changed to match the letterhead. The board would like to thank Jeff Newcomer for contributing the photos and to Brockmann for the design layouts.

**FOR DISCUSSION**

- **Suggestion Box**

None submitted.

- **Selectmen Minutes Review – February 22, 2017**

*VanCor moved to approve the February 22 meeting minutes as amended. Roscoe seconded the motion, which passed unanimously.*

- **Code Enforcement Report**

VanCor suggested that the Code Enforcement Officer to start reviewing the Crofut, Kray and Roof violations.

## **OLD BUSINESS**

Town Hall Annex RFP: Warrant article for town meeting of \$30,000.

Old Town Office Building: Economic Development Committee is pursuing an interest in the building.

Code Storage Racks: Code Enforcement Officer will discuss racks in March to be used for filing plans.

Rescue Inc. Representative: Vacancy - Should be someone from this town.

Board/Commissions Appointment: Vacancies in EDC and Planning Board. Roscoe has someone interested in the PB vacancy.

Wares Grove Cottage Material: Contractor has started the roof project but it is not complete.

Spofford Hall: Response from owner to enter property due.

Bruce Beach Settlement: To be discussed.

## **OTHER BUSINESS**

VanCor stated that he will be attending the ZBA site visit on March 4 at 19 Mill Road for the Xpress Natural Gas Special Exception application. VanCor thanked John Koopmann for his assistance in working with him on wetland issues in town. He will be meeting with a DES representative on March 2 to get guidance on wetlands.

Roscoe reported that some culvert work will be required by the Highway Department. Most roads are in good condition during this mud season, with the exception of Poocham and Zinn Road, at this time. Roscoe noted that he attended a meeting with the Greater Keene Chamber of Commerce on work force and elderly housing, zoning and development and the importance of broadband for housing.

### **Nonpublic RSA 91-A:3 II (e) Pending Litigation**

*Roscoe moved to go into nonpublic per RSA 91-A:3 II (e) Pending Litigation. VanCor seconded the motion, which passed unanimously.*

*VanCor moved to come out of nonpublic. Roscoe seconded the motion, which passed unanimously.*

*McKeon moved to seal the nonpublic minutes. VanCor seconded the motion.*

*Vote: Roscoe – Yes; VanCor – Yes; McKeon – Yes. Motion passed unanimously.*

### **Nonpublic RSA 91-A:3 II (L) Legal Advice**

*Roscoe moved to go into nonpublic per RSA 91-A:3 II (L) Legal Advice. VanCor seconded the motion, which passed unanimously.*

*VanCor moved to come out of nonpublic. Roscoe seconded the motion, which passed unanimously.*

*McKeon moved to seal the nonpublic minutes. VanCor seconded the motion.*

*Vote: Roscoe – Yes; VanCor – Yes; McKeon – Yes. Motion passed unanimously.*

*With no other business to conduct, VanCor moved to adjourn. McKeon seconded the motion, which passed unanimously. The meeting was adjourned at 7:48 p.m.*

Respectfully submitted,

Patricia Grace  
Secretary to the Selectboard

Approved by:

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Jon P. McKeon, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brad Roscoe

\_\_\_\_\_  
Date

\_\_\_\_\_  
Norman W. VanCor

\_\_\_\_\_  
Date