

**TOWN OF CHESTERFIELD  
PLANNING BOARD  
MEETING MINUTES  
DECEMBER 7, 2015**

Present: James Corliss, Chairman; Brad Chesley, John Koopmann, Davis Peach, Joe Parisi and Jon McKeon, Selectboard Representative

**Call to Order**

James Corliss called the meeting to order at 7:04 PM

**Seat Alternates**

Joe Parisi seated for Sue Lawson-Kelleher

**Review of Minutes**

November 16, 2015

*Davis Peach moved to approve the November 16, 2015 minutes as amended. The motion was seconded by John Koopmann and passed unanimously.*

**Appointments – None Scheduled**

**Items for Discussion**

Right to Know Workshop – Corliss stated that he likes the way the Board reviews minutes now. Koopmann asked if there was a way to improve public comment on the minutes. McKeon stated that minutes belong to the Board and it is not recommended for the public to comment on minutes. The Board would like a draft watermark on Draft minutes. A copy of Draft minutes for every meeting needs to be saved.

Code Enforcement Position Vacancy – Chet Greenwood has resigned effective January 1<sup>st</sup>. McKeon stated that 25 applications have been received so far.

Building Code Driveway Permits – The Board reviewed the amendments to 207.4 Driveways A, B and C. There is no change proposed to 207.4 B. McKeon stated that this change was proposed to exclude driveway access through side setbacks. Corliss stated that the Definition of Front Setback as it now stated does not force the driveway to be on a particular road.

*Davis Peach moved to approve 207.4 A, B & C as presented. The motion was seconded by Jon.*

*Joe Parisi moved the question. The motion was seconded by Brad Chesley. Chesley, Koopmann, Peach, Parisi and McKeon voted Yes. Corliss voted No. Motion passed.*

*Chesley, Koopmann, Peach, Parisi and McKeon voted Yes to approve 207.4 A, B & C as presented.*

Master Plan Update and Bill – Chesley reported that the next meeting would be December 10<sup>th</sup>. Chesley confirmed Yes it is ok to pay bill.

Zoning Regulation review on signs – Corliss requested final wording to review for the sign regulation.

Spofford Boat Sales – McKeon reported that the business is Non-Conforming in the Residential Zone. In November 2002 Doug Foster was asked to come to the Planning Board with a plan stating that the business had not increased coverage by more than 25%. Foster provided a statement saying that it had not. No further enforcement was pursued. Peach will prepare a review for the Board at the next meeting.

EJP Change in Use Application – EJP was requested on November 2<sup>nd</sup> to prepare a change in use application as the building is now occupied by 2 businesses instead of 1. McKeon will request Code Enforcement send a letter referencing RSA 676:17 which states that it is chargeable up to \$270 for the 1<sup>st</sup> offense and \$570 for subsequent offenses per day. A Conceptual Consultation was held on May 4th. No notes were taken. There should be a review of correspondence on the next agenda.

### **Other Business**

Economic Development Committee - McKeon reported that the Committee has reached out to businesses in Town in an effort to represent and keep them. There are 4 pieces of undeveloped commercial property in Town. The Committee would like the businesses that occupy them to fit in with the character of the Town. The Committee has listed all businesses in Town by field and will post to the website to that people can use businesses that we have.

### **New Information on Old Business**

Parisi reported that Gateway Preserve is telling others that the Planning Board turned down their revised plan. That is not the case. The Board determined that the revised plan constituted a major change which could bring further scrutiny to their original plan. It was their decision not to pursue the change.

Update McKenna Drive – 75% of the houses are complete.

**Adjournment** – *Brad Chesley moved to adjourn at 8:42 PM. The motion was seconded by Joe Parisi and passed unanimously.*

Respectfully Submitted,

Amy LaFontaine  
Interim Secretary

Approved by:

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James Corliss, Chairman

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Date