

**Town of Chesterfield
Board of Selectmen
MINUTES
August 12, 2015**

CALL TO ORDER

Chairman Jim Larkin called the meeting to order at 6:12 p.m. Others in attendance were Jon McKeon and Brad Roscoe. Absent: Rick Carrier, Town Administrator.

FOR SIGNATURE

- Manifest #33
- Selectmen Minutes – July 29 & August 3, 2015
- Land Use Change tax – Larkin
- Land Use Change tax warrant
- Payroll change notice – Transfer Station & Highway Dept.

APPOINTMENTS

- **6:15 p.m. Nonpublic RSA 91-A:3 II (c)**

Larkin moved to go into nonpublic for RSA 91-A:3 II (c). McKeon seconded the motion, which passed unanimously.

McKeon moved to adjourn from nonpublic session and seal the minutes. The motion was seconded by Roscoe, which carried.

- **6:30 p.m. Dan Scully – Town Hall Annex Project Architect**

Dan Scully and Jim Duffy of Scully Architects requested information for the preliminary plans as to what is available at the Annex and what works in the space that is currently available. Larkin noted that the goal is to get rid of the spaces between the kitchen and the hall, put in handicap bathrooms and to secure and update the kitchen and get it up to code. Scully noted that there are code issues and putting a foundation under the building would be difficult. McKeon noted that the building is a historical structure and the town has some relief on codes.

The preliminary phase is set to be completed by October 31 and construction drawings done by December 31, 2015.

Scully will use McKeon as the contact person on the project and Larkin will provide a cad drawing of the Annex portion to Scully.

FOR DISCUSSION

- **Suggestion Box**

There were no suggestions in the suggestion box.

- **Bennett Road and Compliance Schedule**

The board reviewed the completed survey that was prepared by David Mann and the recent photos that were taken by Road Agent Chris Lord of the right-of-way at the bottom portion of Bennett Road. The board discussed which items needed to be addressed from their original letter to Richard Diesl dated November 12, 2014. McKeon noted that the six inch tarred bump and the paved ditch dip needs to be removed to allow vehicles to travel on Bennett Road. The private road sign and other signs need to be removed. It will be determined which driveway is legal and a list will be forwarded to Lord for items to be addressed. Lord will report back to the board on August 26.

McKeon noted that the flow coming out of David Gale's driveway needs to be controlled and may require a culvert, which would be Gale's responsibility. McKeon will review the Planning Board meeting minutes for the Bennett Road subdivision.

- **Transfer Station Supervisor Hiring Committee**

Larkin will chair a hiring committee for the opening position at the Transfer Station. The board discussed the possibility of having the Highway Department oversee the operation of the Transfer Station. The board will meet with Chris Lord on August 18 to discuss the combination of departmental supervision.

- **2016 Annual Town Meeting Date**

McKeon moved to set the Annual Town Meeting on Saturday, March 12th with the election day of March 8. Roscoe seconded the motion, which passed unanimously.

- **Department Head Review Process**

The process of completing the reviews for the department heads was discussed and determined that an average for will established from input of each board member.

- **Voter Inspectors of Election Changes**

McKeon stated that volunteers are chosen from each major party to watch over the voter's checklist during elections. To be tabled for the August 26 meeting.

- **Acceptance of Tax Deed - Ring**

The tax collector has provided a tax deed for the Ring property on Wildwood Road. Beverly and Dick Wolf have submitted a letter of interest to purchase the property. McKeon noted that the town would need to take possession of the property to convey the deed to someone else and the board can sell property by either sealed bids or by auction.

McKeon moved to instruct the tax collector to accept the deed for the Ring property. The motion was seconded by Roscoe, which passed unanimously.

- **NHMA On-Demand Programs**

The town of Hinsdale has expressed their interest in attending NHMA workshops hosted by Chesterfield. NHMA has scheduled three lecture series for September 16, 23 and 30 in Keene. The board will move their weekly meetings to September 17, 24 and October 1 to allow the members to attend the NHMA classes. Class selections and dates set up by Chesterfield will be discussed at the August 26 meeting.

- **Next Week's Manifest**

The manifest will be ready for board signatures on August 18.

PROJECT LIST

Broadband: Roscoe noted that FairPoint Communications has completed their upgrades of broadband service around the Spofford Lake area to improve performance to the residents. Roscoe will contact vendors for their interest for information on their services for residents to be held in October at the Town Hall.

OLD BUSINESS

Rudolph Junkyard: A letter from the code enforcement officer indicated that Rudolph is still working on the cleanup of his Spring Street property. He noted that only two unregistered vehicles were permitted on the property and the storage trailer needs to be relocated.

Library Parking Lot: McKeon reported that John Hodgkins will contact Springfield Paving to eliminate the small ponding at the employee parking lot area. McKeon still has the final requisition for Hodgkins.

GS Precision Development Agreement: McKeon stated that GS Precision is waiting for movement on the block grant.

Town Center Tree Committee: Roscoe reported that a meeting is scheduled for August 24 at 6:30 p.m. with several groups expected to attend.

OEM Sirens: Roscoe stated that the fire commissioners would like the OEM to keep the sirens and Renee Fales agreed. Fales is attempting to get information on the yearly maintenance. \$20,000 is expected to come from Vermont Yankee for Chesterfield grants in 2016.

OTHER BUSINESS

Roscoe reported that Peter Geneseo requested verification on spending for maintenance issues on the backhoe of approximately \$700 at the Transfer Station.

McKeon requested that copies be made available to all board members of an article on responsibilities of board members written by NH Town and City from a January/February issue.

Steve Dumont requested approval for the Spofford Fire Department to use Wares Grove cottage to perform ladder technique training on the roof on August 24. The board did not approve of using the cottage for the training but suggested that a joint fire department training session to be performed at one of the fire stations.

Roscoe announced that Rescue Inc. will be meeting on August 13 at 7:00 p.m. at 80 Flat Street in Brattleboro, VT.

With no other business to conduct, Roscoe moved to adjourn at 9:10 p.m. The motion was seconded by McKeon, which carried.

Respectfully submitted,

Patricia Grace, Secretary to the Selectboard

Approved by:

James M. Larkin, Chairman

Date

Jon P. McKeon

Date

Brad Roscoe

Date