

Spofford Fire District Commissioners Meeting Minutes

Meeting was held Monday, April 20th at 7:00pm at the Spofford Fire Station. In attendance: Dave Thomas, Wayne Guyette, Steve Buckley, Michael Fuller, and Cathy Schlichting.

1. Minutes from March 9th Commissioners' meeting were read and approved.
2. Unpaid bills were reviewed and approved for payment.
3. Old Business
 - a. Tax Exempt Status: Dave contacted regional manager and is waiting for a reply.
 - b. Move the flashing lights on Rte. 9: Steve is contacting Traffic Control Central Division
 - c. Dredge Pond: Wayne talked with Tom Davoli about using solar fountains to clear the water. Ames Performance will be approached to see if they would share the expenses since the pond is also their water source.
 - d. Stripping and refinishing floors: Dave will contact Hilights Floor Care after the Memorial Day breakfast.
 - e. Channel hydrant: Wayne discussed moving the hydrant closer to the gatehouse to correct the problem. On a motion by Dave and second by Wayne the Commissioners agreed to spend up to \$2000 fix the problem.
 - f. Seal Parking Lot: to be discussed next month
 - g. Geothermal: cannot use pump 1; no problem just running 2 and 3 – whole unit to be evaluated.
 - h. Clean File Room: Department clean up is done – District will schedule time next month.
 - i. Building Locks: Wayne reported that Home Depot has a set of 3 touch pad locks with key backup for \$178.50. This would take care of the OEM, the Officer and Dispatch Offices. On a motion by Dave and second by Wayne the Commissioners approved the purchase and installation. Options will be looked at for the apparatus bay.
 - j. Lightning Strike: Claim has been settled and a check for \$2,806.04 was received from PLT,
 - k. Evan Deutsch: Submitted training bills were approved for payment.
 - l. Copier: Wayne purchased a new copier, toner cartridge and warranty from Staples. It is all set up.

Meeting was adjourned at 8pm to switch to a Joint Commissioners Meeting. Meeting was reconvened at 8:40pm to discuss new business.

4. New Business

- * Signatures: all state forms were signed and Dave will scan to DRA
- * PLT Insurance renewal: Dave will submit
- * Rescue Truck Repair: Wayne will contact Patrick Greenwood to arrange repairs
- * Cathy was given the okay to purchase the necessary QuickBooks accounting software upgrade
- * Mike was given the okay to arrange for the air quality test to be done by Powers Generator.
- * Mike asked about fixing the support bracket on the tanker. Dave said he will bring his guy down to take a look.
- * Mike advised that he and the Officers have decided that the Department will cover the cost of background checks for new member applications if the application comes back clear.

Next regular meeting will be held on May 18th at 7pm at the Spofford Fire Station.

Meeting was adjourned at 9:40pm.

Respectfully submitted,

Catherine H. Schlichting - Clerk/Treasurer