

**TOWN OF CHESTERFIELD
BUDGET COMMITTEE
MEETING MINUTES
FEBRUARY 11, 2015**

Present: Bayard Tracy, Chairman; Carole Wheeler, Steve Laskowski, Sue Newcomer, John Koopmann, Dan Cotter, Steve Buckley, Spofford Fire Precinct Representative; Judy Idelkope, Rick Cooper, Chesterfield Fire & Rescue and Marty Mahoney, School Board Representative.

Absent: Rich Kalich and Jon McKeon, Selectboard Representative

Chairman Tracy called the meeting to order at 7:02 PM.

Per RSA 91A:2 a public body may allow one or more members to participate in a meeting by electronic or other means of communication... A quorum of the public body must be physically present...Charlie Perry is in South Carolina. Tracy moved to allow Perry to participate by speakerphone. The motion was seconded by Wheeler and passed unanimously.

Chesterfield Fire & Rescue Precinct –

Administrative Expenses	700
Building Maintenance & Upgrade	2,500
Small Equipment	7,000
Small Equipment Repair	3,500
Fire Prevention Program	200
Insurance	9,517
Training & Dues	6,000
Stipends & Other Related Expenses	33,000
Worker's Comp	3,000
Audit Expense	2,400
Contracted Services	3,500
Electricity	4,000
Heating Oil	5,220
Propane	2,400
Telephone	1,200
Gas & Diesel Fuel	3,500
Equipment Repairs & Maintenance	14,000
Hepatitis B, TB & Flu Inoculations & Physicals	2,000
Mutual Aid	20,809

Cooper moved to recommend \$128,929 for the 2015 operating budget. The motion was seconded by Wheeler. Building Maintenance increased due to a repair to the furnace last year and more work needed this year; Stipends increased based on actual payroll last year, Rescue Supplies increased because supplies are used and PSNH expected hikes. Funds are returned to reduce taxes if they are not used. No monies were spent out of small equipment repairs because new packs are being purchased with grant funds this year. Equipment Repairs is vehicle maintenance. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. Operating Budget \$128,929 is recommended.

Article 5: To see if the Precinct will vote to raise and appropriate the sum of \$11,446 to be added to the already established Chesterfield Fire and Rescue Precinct Small Equipment Capital Reserve Fund. Idelkope moved to recommend Article 5. The motion was seconded by Cotter. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. Article 5 is recommended.

Article 6: To see if the Precinct will vote to raise and appropriate the sum of \$61,990 to be added to the already established Chesterfield Fire and Rescue Precinct Heavy Equipment Capital Reserve Fund. Cooper moved to recommend Article 6. The motion was seconded by Cotter. There is an engine scheduled to be replaced in 2018. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes.

Article 7: To see if the Precinct will vote to raise and appropriate the sum of \$87,500 for the purpose of purchasing personal protective equipment. Funding for this purchase will be from a Federal Grant up to \$83,334 from the Federal Government and the balance up to \$4,166 to come from the Small Equipment CRF. This is a special warrant article per RSA 32:10 I(d). Laskowski asked the wording if the grant is not received funds will not be spent. The wording on the articles has already been approved by DRA. Tracy stated that only \$4,166 would be allowed to be spent out of the Small Equipment CRF. Wheeler, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. Laskowski abstained. Article 7 passed by majority.

Article 8: To see if the Precinct will vote to raise & appropriate the sum of \$329,350 for the purpose of purchasing communications equipment along with Westmoreland and Spofford. Funding for this purchase will be from a Federal Grant up to \$312,182.50 and the balance up to \$7,472.50 to come from Chesterfield Fire & Rescue Precinct Small Equipment CRF; up to \$4,576.25 from Spofford and up to \$5,118.75 from Westmoreland. This is a special warrant article per RSA 32:10 I(d). Newcomer moved to recommend Article 8. The motion was seconded by Cotter. Laskowski requested the same wording to Article 7. Chesterfield is hosting the grant so the whole amount is awarded and expended out of Chesterfield. The purpose of the grant is to purchase new radios for the trucks, new portables for each department and portable radios for the firefighters. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy vote Yes. Laskowski abstained. Article 8 is recommended.

The Commissioners are agents to expend from the Heavy Equipment Capital Reserve Fund. The expenditures from the Small Equipment Capital Reserve Fund are the 2 grants plus the \$6,000 from the grant already received.

Spofford Fire & Rescue Precinct –

Propane	325
Telephone/Internet	1,700
Electricity	7,500
Insurance	6,035
Worker's Comp	1,550
Contracted Services	4,000
Administrative Expenses	1,200
Rescue Supplies	2,000
Gas & Diesel Fuel	1,500
Equipment Repairs & Maintenance	8,000
Small Equipment Repair	1,000
Building: Maintenance & Upgrade	5,000
Training & Dues	7,500
Payroll & other Related Expenses	26,770
Small Equipment	3,000
Fire Prevention Program	100
Hepatitis B, TB & Flu Inoculations	400
Financial Audit	2,500
Bond Interest	42,806
Bond Principal	75,000
Mutual Aid Payment	22,867

Cotter moved to recommend \$220,753 for the 2015 operating budget. The motion was seconded by Newcomer. The budget was overexpended last year due to a pumper truck breaking down and 2 lightning strikes to the building. The Commissioners used the Catastrophic Emergency Fund to help balance the offset. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. Article 4 is recommended unanimously.

Article 5: To see if the District will vote to raise and appropriate the sum of \$36,841 to be added to the Heavy Equipment CRF previously established. Cooper moved to recommend Article 5. The motion was seconded by Cotter. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. Article is recommended unanimously.

Article 6: To see if the District will vote to raise and appropriate the sum of \$13,781 to be added to the Small Equipment CRF. Wheeler moved to recommend Article 6. The motion was seconded by Cooper. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. Article is recommended unanimously.

Article 7: To see if the District will vote to raise and appropriate the sum of \$1,000 to be added to the Spofford Water Hole Expendable Trust previously established. Wheeler moved to recommend Article 7. The motion was seconded by Newcomer. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. Article is recommended unanimously.

Article 8: To see if the District will vote to raise and appropriate the sum of \$5,000 to be added to the Catastrophic Emergency Expendable Trust Fund previously established. Idelkope moved to recommend Article 8. The motion was seconded by Newcomer. The purpose of this fund was to cover the

deductible for an insurance claim. Laskowski voted No. Wheeler, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. Article is recommended by majority.

Article 9: To see if the District will vote to raise and appropriate the sum of \$1,000 to be added to the Spofford Fire Building Maintenance Expendable Trust Fund previously established. Cotter moved to recommend Article 9. The motion was seconded by Cooper. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. Motion passed unanimously.

Article 10: To see if the District will vote to raise and appropriate the sum of \$41,400 to purchase SCBA's, Fire Gear and Pumps and authorize the withdrawal of \$41,400 from the existing Small Equipment CRF created for that purpose. Newcomer moved to recommend Article 10. The motion was seconded by Wheeler. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. Motion passed unanimously.

Article 11: To see if the District will vote to raise and appropriate the sum of \$5,000 to repair Rescue Truck R-1 and authorize the withdrawal of \$5,000 from the existing Large Equipment CRF created for that purpose. The repair will extend the purchase of a new vehicle by 5 years. Idelkope moved to recommend Article 11. The motion was seconded by Cotter. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. The motion passed unanimously.

Article 12: To see if the District will vote to raise and appropriate \$4,576 as our share, to be paid to the Chesterfield Fire Precinct for the purpose of purchasing radios. This is part of a combined grant application with Chesterfield & Westmoreland Fire Districts. The total cost of Spofford's share of the grant purchase is \$91,525 with Spofford Fire contributing 5% (\$4,576). Monies will be spent only if the grant is awarded. Newcomer moved to recommend Article 12. The motion was seconded by Idelkope. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. The motion passed unanimously.

School – Newcomer moved to recommend \$8,165,536 for the 2015-2016 operating budget. The motion was seconded by Mahoney. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. Operating budget \$8,165,536 is recommended.

Article 3: To see if the District will vote to approve the cost items included in the collective bargaining agreement reached between the School Board and the Chesterfield Education Association which calls for the following increases in salaries and benefits at the current staffing level:

2015-2016	\$53,164
2016-2017	\$35,787
2017-2018	\$31,885

And further to raise and appropriate the sum of \$53,164 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Cotter moved to recommend Article 3. The motion was seconded by Mahoney. Laskowski voted No. Wheeler, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. Article 3 is recommended by majority.

Article 4: Shall the District, if article 3 is defeated, authorize the School Board to call one special district meeting. At its option, it address article 3 cost items only. No budget committee action required.

Article 5: To see if the District will vote to raise and appropriate the sum of \$70,000 for the replacement of the roof of the gymnasium of the Chesterfield School, or to take any other action in relation thereto. Mahoney moved to recommend Article 5. The motion was seconded by Wheeler. There is not enough funding in the Capital Reserve Fund so this article raises taxes. It was separated from the budget per the Committee's request. Perry voted No. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, and Tracy voted Yes. Article 5 is recommended by majority.

Article 6: To see if the District will vote to appropriate and authorize the School Board to transfer up to \$50,000 of its unencumbered funds, if any remain on hand at the end of the fiscal year, June 30, 2015, to be deposited in the CRF established by voters on March 5, 1994, for the purpose of major renovation/reconstruction of the school buildings and related costs, or take any other action in relation thereto. Newcomer moved to recommend Article 6. The motion was seconded by Mahoney. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Idelkope, Cooper, Mahoney, Perry and Tracy voted Yes. The article is recommended unanimously.

Article 7: To see if the District will vote to appropriate and authorize the School Board to transfer up to \$10,000 of its unencumbered funds, if any remain on hand at the end of the fiscal year, June 30, 2015, to be deposited in the Special Education/High School Tuition Fund, established by voters on March 7, 1992, or to take any action in relation thereto. If there is an insufficient, undesignated fund balance as of June 30, 2015 to fund this appropriation and the appropriation in Article 6 (Capital Reserve Fund), Article 6 will be funded first, with any additional surplus to be applied to this warrant article. Mahoney moved to recommend Article 7. The motion was seconded by Cooper. The Committee asked for the Capital Improvement Plans be revised to reflect projects that were mentioned such as the bathrooms. Idelkope, Perry and Tracy voted No. Wheeler, Laskowski, Newcomer, Koopmann, Cotter, Buckley, Cooper and Mahoney voted Yes. Article is recommended by majority.

There will be a meeting next Wednesday, February 18th at 7 PM to Sign Budget Forms for the Districts and approve minutes.

The meeting adjourned at 8:53 PM.

Respectfully Submitted,

Amy LaFontaine
Secretary