

**TOWN OF CHESTERFIELD, NH
PLANNING BOARD**

Monday, June 2, 2014

Present: James Corliss, Jon McKeon, Davis Peach, Rolland Vollbehr, Brad Chesley and, Mike Lynch
Joe Parisi

Call to Order

Corliss called the meeting to order at 7:04

Seat Alternates

Joe Parisi is seated for John Koopman

Mike Lynch is seated for Susan Lawson-Kelleher

Review of the Minutes

May 19, 2014

Chesley motioned to accept the minutes as amended from May 19, 2014. The motion was seconded by Rolland and passed unanimously.

Appointments

Items for Discussion

Letter to applicants from Board

James provided new draft of the letter. The board reviewed and discussed the letter.

The board made one minor change.

McKeon moves to provide the letter as amended with applications and put on the Town website. The motion was seconded by Chesley and passed by majority. (No: Parisi)

Master Plan update from Meeting 5/29/14

The master plan meeting for 5/29/14 was cancelled as only two members were present.

Chesley noted that he spoke with Lisa from SWRPC and informed her of what information the board is looking to have prior to signing the contract. Chesley noted that he has not received the information back to date. The next Master Plan meeting has not been scheduled and will be scheduled after the Planning Board approves a contract.

Hawker, Peddler, Itinerant Vendor Ordinances

Chesley provided the board with the Northfield ordinances noting that if you change Northfield to Chesterfield and remove some parts, the ordinances could work for Chesterfield.

It was noted that the ordinances indicate the Chief of Police is the one who deals with this.

Peach noted that the Troy ordinances also had some good ideas.

Lawson-Kellerher joined the meeting (7:40 PM) Mike Lynch is no longer a voting member. The board discussed making the process an amendment to an existing site plan. It was noted that the process should not be a full amendment. The board reviewed an email from Corliss dated May 27, 2014. The email suggested a small vendor permit in conjunction with an existing commercial enterprise. The following list will be the list of submittals required:

Business/Name Principals, contact information

Statement from Vendor describing business and impact (use intensity statement).

Traffic, hours of operation, products to be sold, delivery information, solid waste disposal, sanitary disposal, utilities, noise generation and a sketch indicating location on the site and distance from property lines.

Signed statement from Vendor understanding that approval may be revoked by the Town for cause by the Planning Board or upon determination that the enterprise is contrary to the interest of the town by vote at a public hearing.

Planning Board may review yearly.

Property Owner/ Property information

Property Owner's approval/ permission for Vendor

Abutters list and notification

Fee - \$25.00 plus current abutters fee

Lawson-Kelleher noted that that board could place this in the Land Development Regulations under 201.2.

The board will review this information and discuss the best place to put it at the next meeting.

Items for Information

Other Business

Items for Signature

May 5, 2014 minutes

First Universalist Church – if complete – The board revived the plans provided.

*Peach moves that the conditions have been met for the First Universalist Church application.
McKeon seconds the motion which passes unanimously.*

The plans will be signed this evening.

Adjournment

Peach moves to adjourn at 8:56PM. Chesley seconds the motion which passes unanimously.

The next meeting will be held in the Town Offices at 7:30PM June 16, 2014.

Respectfully Submitted by:

Patricia Lachenal

Planning Board Secretary

Approved by:

James Corliss, Chairman

Date