

**Town of Chesterfield
Board of Selectmen
MINUTES
July 30, 2014**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 6:15 p.m. Others in attendance were Board member Jim Larkin and Rick Carrier, Town Administrator.
Absent: Elaine Levlocke

FOR SIGNATURE

- Manifest #31
- Selectmen Minutes – July 16th & 23rd
- Cemetery Deed – Austin
- DRA form MS-5 Financial Report
- Payroll Change Notices – P&R

APPOINTMENTS

• **6:30 p.m. Erik Barnes**

Barnes submitted a letter of interest to the board to fill the vacancy for the Parks & Rec. Commission. In 2013 Barnes served on a committee for the P&R Commission to create a job description for the P&R director. He is currently working as a senior manager at a ski resort. *McKeon moved to appoint Erik Barnes to the Parks & Recreation Commission. The motion was seconded by Larkin, which passed.*

Barnes was sworn into office and signed the Conflict of Interest Policy. A description of the P&R Commission responsibilities will be forwarded to Barnes and he has agreed to become familiar with the Right-To-Know law.

• **6:45 p.m. Deb Bokum**

Bokum announced that the Parks & Recreation Commission has accepted Margaret Winn's resignation as P&R treasurer. Bokum added that the Commission would like to combine the secretary and treasurer position responsibilities to one person. The Selectboard's recommendation was to not combine the positions at this time.

Larkin moved to enter into Non-Public session pursuant to RSA 91-A:3 II (b). McKeon seconded the motion, which carried.

McKeon moved to adjourn from Non-Public session. Larkin seconded the motion, which carried.

As a result of the Non-Public session, *McKeon moved to take the recommendation of the Parks & Rec. Commission to hire Fran Shippee as a bookkeeper for the Commission, contingent on passing of the background check within (30) thirty days, at the salary already established for this years' bookkeeper. Larkin seconded the motion, which passed unanimously.*

McKeon stated that the cottage will need to have an opening made to allow the inspection to be done from under the cottage. Jeff Scott volunteered to make the opening.

- **7:30 p.m. Bob Brockmann**

Brockmann expressed his concerns of the lack of attendance at the Economic Development Committee meetings. Brockmann and Carol Pelczarski have been focusing on identifying the properties and their locations of businesses in town. They have also been working on getting information on the Master Plan for the September meeting. They are also working on producing brochures for new home owners. Brockmann and Pelczarski are looking to reorganize the committee and get new direction from the Selectboard.

FOR DISCUSSION

- **P&R Treasurer Resignation**

The board received a letter of resignation from Margaret Winn. The board has accepted Winn's resignation.

- **Monthly Email**

The board will be looking for input from citizens on changing the hours at the Transfer Station to help in determining how the scheduling will be set. Carrier reported that he is waiting to hear from Dave Thomas for a follow up on the joint Fire Commissioners meeting on Monday, August 18.

- **June 18th Minutes Correction**

The minutes reflect that the motion was denied the additional abatement for the Emerys. The rebate was signed by the selectboard members to approve the abatement request and the Emerys have received the abatement request. The minutes will be amended to approve the abatement.

- **North Shore Beach Faucet**

The board was notified that someone was filling containers of water from the North Shore beach outdoor faucet. The board determined that it will no longer be allowed.

- **Planning Board Signage Enforcement**

The Planning Board has requested the Selectboard to have the Code Enforcement Officer enforce the current zoning sign ordinance regulations (401), starting with the most recently installed signage and working backwards.

- **Green Crow (Forecastle Timber) Response**

Green Crow agreed to the Selectmen's request to allow the Monadnock Conservancy to place a footbridge at the crossing, following the completion of the timber harvest on the Old Prouty Road.

- **Next Week's Manifest**

Carrier announced that the manifest will be ready for selectboard signatures on Tuesday, August 5.

- **Project List**

Public Communication on Meeting Dates: McKeon stated that the board will need to determine if and when mailings will be done of noticing meetings for major decisions of the Planning Board, Budget hearings, town and school meetings, etc. at a cost of approximately \$500 per mailing. This issue will be revisited in November.

OTHER BUSINESS

John and Valerie Starbuck wanted clarification on the bills that were due from Attorney Ratigan and the conferences/communication with him for the Superior Court filings for the appeal. The Starbucks requested clarification on the Zoning Board of Adjustment vs. the Board of Selectmen which was not part of the attorney fees that were agreed upon because it is a separate action from the appeal. It is a suit against the BOS by the ZBA.

- **Nonpublic RSA 91-A:3 II (e)**

McKeon moved to enter into Non-Public session pursuant to RSA 91-A:3 II (e). Larkin seconded the motion, which carried.

Larkin moved to adjourn from Non-Public session and seal the minutes. McKeon seconded the motion, which carried.

- **Nonpublic RSA 91-A:3 II (c)**

McKeon moved to enter into Non-Public session pursuant to RSA 91-A:3 II (c). Larkin seconded the motion, which carried.

Larkin moved to adjourn from Non-Public session. McKeon seconded the motion, which carried.

- **Nonpublic RSA 91-A:3 II (a&c)**

McKeon moved to enter into Non-Public session pursuant to RSA 91-A:3 II (a&c). Larkin seconded the motion, which carried.

Larkin moved to adjourn from Non-Public session and seal the minutes. McKeon seconded the motion, which carried.

- **Nonpublic RSA 91-A:3 II (e)**

McKeon moved to enter into Non-Public session pursuant to RSA 91-A:3 II (e). Larkin seconded the motion, which carried.

Larkin moved to adjourn from Non-Public session and seal the minutes. McKeon seconded the motion, which carried.

With no other business to conduct, Larkin moved to adjourn at 9:00 p.m. The motion was seconded by McKeon, which carried.

Respectfully submitted,

Patricia Grace, Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairperson

Date

Elaine H. Levlocke

Date

James M. Larkin

Date