

**TOWN OF CHESTERFIELD, NH  
PLANNING BOARD**

**Monday, April 7, 2014**

**Present:** Brad Chesley, James Corliss, Rolland Vollbehr, Davis Peach, Joe Parisi, Jim Larkin (as McKeon's replacement).

**Call to Order**

Corliss called the meeting to order at 7:11

**Seat Alternates**

Parisi was seated for Koopmann

**Review of the Minutes**

March 17, 2014

*Chesley motioned to accept the minutes as amended from March 17, 2014. The motion was seconded by Vollbehr and passed unanimously.*

Bob Delsesto had questions regarding the minutes. Board will deal with this under "other business"

**Appointments**

**Mike Morel Jr** – Conceptual consultation – Vendor license

The board noted that there are no regulations regarding the type of business Mr. Morel is looking to operate. Jim Larkin noted that he would bring this to the attention of the Selectboard and bring some information back to the Planning Board or pass it along to McKeon to bring back to the Planning Board.

*No minutes were taken as conceptual consultations are non-binding on either party.*

**First Universalist Church** - This is a continuation of a public hearing on an application for a Minor Site Development of property located on Main Street (Map 13C, Lot A4) consisting of approximately 1 acre in the Residential zone.

*Chesley motions to continue the public hearing on the application for minor site development of the First Universalist Church to April 21, 2014 at 7:30 in the Town Office building. The motion was seconded by Vollbehr and passed unanimously.*

**Items for Discussion**

Cersosimo – Bond

Board will review the bond and the new plans when McKeon is in attendance.

Zoning Board – Letter and meeting

Chairman and Vice-Chairman will attend meeting April 8, 2014 regarding the letter.

Master Plan

Chesley noted that the budget has been approved , he has written a letter to SWRPC to request them to attend the next meeting. A meeting will be planned once Chesley hears back from them.

**Items for Information**

**Other Business**

**Saba** – The board received plans for the Pierre Saba gas station canopy. The board looked over the plans and have no questions. Lachenal will let Greenwood know the board has reviewed them. Del Sesto asked if there was signage on the plans. Corliss noted that there are no signs on the plan. The plan is just technical plans for the canopy and fire protection.

The board was provided a letter written by Corliss. The letter is intended to be from the Planning Board to an applicant. The letter goes through the steps and information needed to process an application. Larkin noted that he likes the information, but would like to see it in a more bulleted format. Corliss noted that the intent was to let the applicants know that the board is approving/not approving a document package, not an idea or a thought. The idea is to have this information available on the website and in the town office building. Larkin noted that there is work being done to the website to make it more user friendly, and this would be a good addition. Larkin will review letter and make suggested changes. The board will review this again at a later meeting.

Del Sesto noted that in the previous minutes regarding the Cersosimo Welcome Hill application, there was mention of issues with the driveway, however in the most recent minutes; there was no specific mention of the changes made. The only information that was contained in the minutes was that the board reviewed the issues from the last meeting and the applicant has made appropriate changes. Del Sesto would have liked to have more specific information included in the minutes. Corliss noted that the issue was reviewed and corrected by the applicant. Corliss noted that the plans were available to view if Del Sesto had more questions.

**Items for Signature**

February 3, 2014 minutes

**Adjournment**

*Peach moves to adjourn at 8:17 PM. Parisi seconds the motion which passes unanimously.*

The next meeting will be held in the Town Offices at 7:30PM April 21, 2014.

Respectfully Submitted by:

**Patricia Lachenal**

**Planning Board Secretary**

Approved by:

---

**James Corliss, Chairman**

---

**Date**