

**TOWN OF CHESTERFIELD, NH
PLANNING BOARD**

Monday, November 18, 2013

Present: Sue Lawson-Kelleher, James Corliss, Jon McKeon, Joe Parisi, and Davis Peach
Sue Lawson-Kelleher was sworn in for another term expiring in 2016

Call to Order

In Chesley's absence, Vice-Chair James Corliss called the meeting to order at 7:16

Seat Alternates

Joe Parisi seated for John Koopmann

Review of the Minutes

November 4, 2013

Parisi motioned to accept the minutes from November 4, 2013 as presented. The motion was seconded by Peach and passed unanimously.

Appointments

None

Items for Discussion

Road Agent Memo – Castle Road

Corliss noted that he did a site visit and is not sure how the driveway culvert caused the issues. McKeon noted that the issue is an increase in concentrated flow. This increase in concentrated flow, increases the flow into the Town's drainage system. McKeon stated that each property owner is responsible for the water coming off of their property until it stops moving. McKeon noted that there were no issues in this area until the changes on the property at 102 Castle Road.

There was discussion regarding the fabric addition to Castle road by the Highway Department in the last few years. McKeon noted that there was nothing done to the road that would have caused the issues created.

Peach noted that the issue is between the Town and the property owner and it is Bart Bevis that would be in charge as the head of the Highway Department for the Town. McKeon noted that the authority to handle this situation is given to the Planning Board via RSA. Peach noted that he believes that the Road Agent would be better equipped to handle this issue.

It was noted that the addition of a culvert under the driveway at 102 Castle Road added to the flow which in turn blew out the road at the intersection. McKeon noted that it is the responsibility of 102 Castle Road because they added flow to existing drainage which was the cause of the failure.

McKeon moves to find that the planning board believes that changes to the property at 102 Castle Road have caused changes in the drainage and request Bart Bevis meet with the landowner to rectify the situation. Giving the Road agent authority to pursue corrective actions. Motion seconded by Peach

Further Discussion

Parisi noted that he was unsure that he could come to the conclusion that the road washout was a direct result of the change at 102 Castle Road. McKeon noted that this motion gives Bevis the authority to meet with the homeowners and come up with a solution.

Vote Called

Yes: Lawson-Kelleher, Corliss, Peach, McKeon

No: Parisi

Master Plan

McKeon noted that he has emailed Southwest Regional Planning regarding budget numbers for the Master Plan. McKeon noted that the budget numbers will depend on how much of an update is needed. Peach noted that there should be a couple volunteers on the planning committee from the Planning Board and that each member of the Planning Board and Zoning Board should participate in the update. Lawson-Kelleher noted that the update should be minor revisions at this time.

Items for Information

Town and City Magazine – November/December 2013

Other Business

Lawson-Kelleher noted that the board should begin to look at the zoning ordinances and see if there is anything the board would like to update/change.

McKeon noted that he would like the board to look over the ordinances regarding signage. Each member should look this over and be prepared to discuss this at the next meeting.

Sue - Zoning changes?

Items for Signature

November 4 minutes were signed tonight as they were approved as presented.

Adjournment

Parisi moves to adjourn at 8:29 PM. Lawson-Kelleher seconds the motion which passes unanimously.

The next meeting will be held in the Town Offices at 7:30PM on December 2, 2013

Respectfully Submitted by:

Patricia Lachenal

Planning Board Secretary

Approved by:

Brad Chesley, Chairman

Date