

Town of Chesterfield Board of Selectmen

MINUTES May 15, 2013

Call to Order

Vice Chair Elaine Levlocke called the meeting to order at 6:15 pm. Others in attendance were Board member Jim Larkin and Administrator Rick Carrier. Jon McKeon arrived at 6:25 pm.

Appointments

- Michael Dolbec (unscheduled)

Dolbec advised he was very happy with the work that was done to repair his lawn. He stated that if there is anything he could do for the Town, he'd like to. The Board appreciated his coming in.

- 6:30 Andrew Geffert and Jeff Morse – Cersosimo Lumber

The Board reviewed the proposed agreement items regarding the bond for the Cersosimo gravel pit. The amount of \$15,000 is agreed upon but the wording was in questions. The following items were discussed.

1. The agreement for the amount to be adjusted every 5 years in relation to the CPI. McKeon suggested using the Engineering Review Index instead. Morse agreed.
2. If the bond is cancelled, then Cersosimo would be in violation of its permit and shall discontinue operation in Chesterfield until the bond is reinstated. The Board wanted the RSA # added to this item.
3. The Town shall receive at least 30 days notice prior to bond cancellation.
4. If the Town must do reclamation, it shall have a lien against the Cersosimo land for the cost of the reclamation. McKeon stated he'd prefer not to lien because it could be held for a long time. Morse stated they wouldn't have to hold the lien; the Board could collect and put the property up for auction.

Morse will write up the agreement and forward it to the Board for review with the Town Attorney.

For Signature

- Manifest #20
- Selectmen Minutes – May 8th
- Lien discharge - 2740/333
- Yield tax certifications (3)
- Yield tax warrant
- Cemetery deed

- Forest fire bills (4)

For Discussion

- Tax deeding properties

The Board reviewed the information from the attorney on the Holmes-Mastaliz property. McKeon stated we need to weigh the intervention of the Town now or wait a bit. Carrier stated if the Board's inclination is to take the property he would suggest taking it and then wait. The Town is responsible if they owned it or not with regard to the safety of the Town.

The Board reviewed pictures taken by Greenwood of the property. They agreed to go and view the outside of the property and will discuss it further.

- Budget Committee/Selectboard joint meeting

McKeon advised that he attended the Budget Comm meeting last night. They were upset with the Board about the process of the Longevity and PD increases. Some members may have gone along next year working through the process. He agreed somewhat with them but the Selectboard could have provided more information to the Budget Committee.

The Budget Comm would like to have a joint meeting with the Selectboard to discuss how the process would better be handled. The Board discussed dates. Carrier will contact Tracey to try and schedule the meeting on Monday June 24th at 7:00 pm.

- Election officials meeting

Barbara Girs had requested that the Board hold a meeting with the Supervisors of the Checklist, moderator and herself to go over election responsibilities before the next election in March 2014. The Board agreed to meet in the fall.

- Wares Grove cottage occupancy agreement

The Board will review the agreement this week and be prepared to address any issues/changes they would like to see at the next meeting, May 22nd. They will send their questions to Carrier for compilation before that meeting.

Van Houten stated that the occupancy agreement had been drafted but was never acted upon. She asked once an agreement is in place, who the Board would deal with; P&R Chair or the Director. McKeon stated all parties should be involved.

- 2012 motor vehicle refund

The Board reviewed the request of Elaine Scrivani regarding her request for the refund of her 2012 overpayment. Girs had refunded an overpayment for 2013. Girs had informed Scrivani that the problem was most likely caused by the car dealer or

DMV. The Board reviewed Girs letter suggesting that it not be refunded because it was last year and the audit has already been done.

Levlocke stated a municipality is different from a bank or credit card company as Girs' letter states. She wants to refund the money, as this was an undetectable clerical error until renewal time; which can take up to 12 – 14 months in some cases. McKeon asked if there should be a timeframe to consider. Larkin stated we need to look at it on a case by case basis; there was a clerical error made. McKeon suggested there be a deadline and not case by case because an error is an error.

Levlocke moves to reimburse Elaine Scrivani \$41. Larkin seconded the motion, which carried unanimously.

➤ Selectman project list

Economic Dev Comm – They will be meeting tomorrow. Carrier will attend the meeting. Levlocke will try to attend.

Newsletter – Larkin advised that the Reeds are very excited in participating. They already print 2 other town's newsletters. The first meeting will be tomorrow. This is not a subcommittee of the Town.

CIP – This will be discussed at the Planning Board on Monday, May 20th.

Transfer Station project – Larkin advised he is donating his crews' time and they will be starting this Friday. They expect to have the walls up that day and hope to have it buttoned up on Saturday.

P&R Subcommittee – They will be meeting on Tuesday, May 21st. This is a Town committee and would need to follow any rules applying to a town committee. Larkin asked Carrier to send a list of items that will need to be addressed.

➤ Old business

Town Meeting Date – Carrier advised that the Town had tried to pursue this change in the early 90's but the ballot question was defeated 150 to 161.

Larkin Way letter of credit – Larkin advised he expects to have it next Thursday.

➤ Other business

1. Larkin was asked to relay questions from the P&R Comm. Zannotti asked if it were possible to change approved Selectmen meeting minutes. Carrier advised that once the minutes are approved they are on the web and changing them could be very difficult and possibly cause other problems. The Board agreed. Larkin stated that some of the P&R Comm is not supportive of the subcommittee; however, they have agreed to suspend new program research. They also want the Longevity to be applied to the P&R staff.
2. Larkin advised the P&R Comm have decided to go with a full renovation of the concession stand. John Melvin, Metivier and Larkin will be meeting to look at the building for short term renovations. Larkin noted that some of the requests for changes were wants and not necessarily needs.

3. Larkin advised that Metivier has found a stove for the house. The commission has approved the purchase.
4. Levlocke advised that the Library Trustees want to bring the staff on board with the Longevity pay.
5. McKeon advised that at the EDC meeting it was suggested that the Town's website be updated. The EDC would like a page and possibly have business listings. He agreed we should do something with our website. Some towns have used college tech students to work on the site for class credit. They could work with Carrier to change the looks of the site and make it more user friendly.
6. McKeon advised he had met with the ZBA to discuss the permeable pavers and the decision that was made by the ZBA. The ZBA said it was an advisory opinion but McKeon thought that may be construed as an actual decision. He will bring the information back to the Planning Board.
7. McKeon advised that Saba from Big Deal is having a site review with the Planning Board with regard to the parking.
8. Carrier advised that a tree on the Town's property next to the Wheelers on the lake is infested with woolly adelgid. It kills hemlocks and is not native to the area. UNH Cooperative Extension will be looking at the tree.

Information

- Code Enforcement memo

Adjournment

With no other business to conduct, Levlocke moved to adjourn, Larkin seconded the motion which carried.

The meeting was adjourned at 8:30 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon P McKeon, Chairperson

Date

Elaine H Levlocke

Date

James M Larkin

Date