

**Town of Chesterfield  
Board of Selectmen**

**MINUTES  
March 21, 2012**

**Call to Order**

Chairman Jon McKeon called the meeting to order at 6:05 pm. Others in attendance were Board members Elaine Levlocke and Jim Larkin and Administrator Rick Carrier.

**Appointments**

- 7:00 Leon Dunbar - nonpublic RSA 91-A:3 II (a&c)

*Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c). Larkin seconded the motion, which carried.*

*Levlocke moved to adjourn from nonpublic session and seal the minutes. Larkin seconded the motion, which carried.*

- Ruth Van Houten (unscheduled)

Van Houten had a few questions regarding the Colony Conservation Easement. She stated that Emery had expressed concern with the easement deed. She asked if there had been any outside input on the contract. McKeon advised yes, he had forwarded the contract onto Rebecca Todd to review it.

McKeon advised the unsigned agreement is now with Monadnock Conservancy. The Board has approved the expenditure of the \$100,000 with the amendments. It was noted that the Colony Family is the owner of the property. They are granting the conservation easement. The property would be sold to Forecastle but would remain in conservation easement.

Van Houten asked about the 250 ft buffer around the pond. She stated the Prouty Rd is within this area as a Class A trail. Would it become an issue if the trail became a road again? McKeon stated it would only if it were widened or changed but they could maintain the road as it is.

Van Houten stated that she had asked about motorized vehicles at the public hearing and was told by Rocci Aguirre from Monadnock Conservancy that is to be determined. This would be spelled out in the agreement.

**For Signature**

- Manifest #12

- Selectmen minutes – Mar 14<sup>th</sup>
- Report of Appropriations Voted (MS-2)
- Intent to Excavate – Cersosimo
- Intent to Cut - Cormier
- Pole License – PSNH
- Highway Safety Traffic grant
- Welcome to Chesterfield correspondence
- Timber cutting letter to property owner

### **For Discussion**

- Committee assignments

The Board discussed the committees and which Selectboard member would cover which committee.

- Selectboard Chair – McKeon was voted in as Chair.
- Selectboard Vice Chair – Levlocke was voted in as Vice Chair.

McKeon will be the representative to the following Boards/Committees

- Planning Board
- Cemetery Commission
- Conservation Commission

Levlocke will be the representative to the following Boards/Committees

- Spofford Fire Precinct
- Budget Committee
- Library

Larkin will be the representative to the following Boards/Committees

- Chesterfield Fire Precinct
- Parks & Recreation Commission
- OEM – Van Houten was present and gave Larkin material as the representative. She will meet with him to explain the duties.
- Zoning Board of Adjustment – It had been determined that Larkin could remain as a voting member of the ZBA and still be the Selectmen's representative. Carrier had contacted LGC for verification.

- Meeting room usage request

The Board reviewed the email from Chuck Hildreth requesting the use of the Selectmen's meeting room on April 21<sup>st</sup> as the Town Hall is unavailable. They have CERT training and CPR recertification. The Board agreed to his request.

- ZBA alternate position

Levlocke advised that she brought Kristin McKeon's interest to become a member of the Zoning Board alternate to their meeting Tuesday. Riendeau agreed to accept her as a member.

*Levlocke moves to appoint Kristin McKeon as a ZBA alternate. Larkin seconded the motion, which carried. Jon McKeon recused himself from discussion and vote.*

The Board signed Kristin's appointment paper.

➤ Selectmen project list

McKeon stated each member of the Board would suggest 4 or 5 items they believe the Board should be doing throughout the year. The items are prioritized and assigned to members and times are given for completion. The Board will take a week or 2 to think about issues they'd like to see addressed.

Spofford Place – McKeon updated Larkin. The Town is working towards having the cleanup completed, getting the Federal and State liens released and either the Town would take the properties of it goes into a trust so it would go from a liability to an asset to the Town.

➤ Old Business

Wheeler property – McKeon gave the packet of information he received from Lang, McLaughry and Spera. Carrier will review it and get copies to the Board to review.

Shoreland Protection Ad Hoc Comm – The comm is meeting for the last time tomorrow. Ross advised that the ZBA had a couple of suggestions with regard to the tree cutting ordinance. She will forward these to Lachenal.

Notification postcards – Carrier advised the last time they did bulk mailing it was done through Prospect Park Press. Larkin asked is the Board had thought of instituting a monthly newsletter. McKeon stated there has been some discussion but no movement on it. Larkin had mentioned the Harrisville newsletter. It is done by the Historical Society. Ads are sold and the Town actually makes money. This was an item that could put on the project list.

➤ Other business

1. Levlocke advised that she has resigned her term as the Chesterfield Fire Commissioner. Deb Chickering has chosen not to run for another term. Rick Cooper is filling Chickering's spot for 3 years. There is no one at this time filling Levlocke's term but a commissioner would be appointed for 1 year.
2. Levlocke advised she had spoken with Gordon Rudolph about the complaint made by Lorenz for the damage that was done to the blocks surrounding the dry hydrant on Spofford Lake. She advised him that if the precinct would purchase the blocks the Town would replace them. Rudolph advised her that the commissioners would discuss this in April.
3. McKeon advised that the Planning Board had walked the Donahue property for the cluster housing proposal. Tire Warehouse is proposing a 20 x 36 ft addition to house wheel alignment equipment. The Liquor Store has gone out to bid 2 weeks ago. David Gale is building a warehouse for reclaimed lumber.
4. Carrier advised that there is mail in the Board's inbox regarding the Selectmen's Institute. There are 4 Saturdays through the year for this training. McKeon suggests

both Levlocke and Larkin attend as it is very profitable. Carrier advised that the Town would cover the cost of \$100 to register.

5. Carrier advised he would send Larkin the nonpublic minutes that have been unsealed since the reduction of labor force issue came up.

6. McKeon advised that the Right to Know Law carries over to email. If a member needs to send information it should go to Carrier only and he would disperse it as information to the other members. There is to be no discussion.

**Information**

- Treasurer’s Report
- Selectperson Institute program
- DES code enforcement correspondence
- Misc. correspondence & newsletters

**Adjournment**

*With no other business to conduct, Levlocke moved to adjourn, Larkin seconded and the motion carried.*

The meeting was adjourned at 8:45 pm.

Respectfully submitted,

Carol Ross  
Secretary

Approved by:

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Jon P McKeon, Chairperson

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Date

\_\_\_\_\_  
Elaine H Levlocke

\_\_\_\_\_  
Date

\_\_\_\_\_  
James M Larkin

\_\_\_\_\_  
Date