

**Town of Chesterfield  
Board of Selectmen**

**MINUTES  
March 13, 2013**

**Call to Order**

Vice Chair Elaine Levlocke called the meeting to order at 6:00 pm. Others in attendance were Board member Jim Larkin and Administrator Rick Carrier. Jon McKeon will attend electronically.

Levlocke moved to allow Jon McKeon to attend the meeting electronically. Larkin seconded the motion which carried.

**Appointments**

McKeon was present via conference call. Prior to Geffert's appointment, the Board discussed the reclamation bond for Cersosimo gravel pit.

➤ 6:30 Andrew Geffert

Geffert arrived representing Cersosimo gravel pit on River Rd. He stated they had reapplied to the Planning Board for a permit. One of the conditions was to provide a bond. They propose using the same amount the Town of Westmoreland approved using Holden's calculation of \$992 per acre. Levlocke asked for a copy of the Holden letter with this recommendation. Geffert didn't have it but would email it to Carrier.

McKeon stated the issues were the bond duration and the cost to do reclamation, which would be different today than it would be in 20 years. 20 years is the length of the permit now. McKeon suggests 5% inflation for each year of the bond. He asked what the Board members think. Larkin stated he would prefer it be a 5 year bond to be reviewed at that time. McKeon stated 5 years would coincide with the Alteration of Terrain (AOT) permit with the State. The Board agreed on a 5 year bond to be reviewed each 5 year period for the bond amount. Geffert stated he thought it would be 10 year bond. He didn't think Cersosimo would agree to 5% inflation rate. McKeon stated he found the lowest inflation rate to be 3.3% and the highest 7%; 5% would be mid range. Geffert stated he would go along with the 5%.

Levlocke restated that the bond will be for a 5 year term with the bond amount of \$15,000. Carrier suggested that the agreement be contingent of the letter from Holden and that the draft language of the bond be reviewed by the Town attorney.

**For Signature**

- Manifest #11
- Selectmen Minutes – Mar 5<sup>th</sup> – The amended minutes were signed.
- DRA Real Estate form CD-57-S

- Longevity Pay Policy
- Payroll change notices

### **For Discussion**

- Town Hall rental policy

The Board reviewed the rental policy amendments recommended by Neil Jenness. It was noted that the policy is posted at the Town Hall but Jenness was looking to get a poster size displayed.

*Levlocke moved to accept the amended rental policy. Larkin seconded the motion which carried unanimously by roll call vote.*

- Revaluation follow-up

The Board reviewed Carrier's memo. As a follow-up to questions from last week's meeting, the assessors have not received any PA-28 from property owners in town. This was given for information to the Board.

- Jane Seamans' drainage letter

The Board reviewed Seamans' letter regarding the drainage ditch that was put through her property by the State when Route 9 was being built. The State has taken care of the maintenance but now say it is the Town's responsibility. McKeon stated the State put a drainage ditch in someone's property until they were done and now wants the Town to take it over. The Board agreed this was an issue Seamans has with the State. Carrier will draft a letter for next week. McKeon asked that we get concrete information to include in the letter i.e. when, where and what.

- Selectman project list

Business development group – McKeon advised they had their first meeting on Monday, March 11<sup>th</sup>. The meeting went well although there were ½ of the invited group present. Paul Saba will be at the next meeting. They are doing fact gathering now. McKeon stated Bergeron, now with LGC but was with the Business development group of NH, will be asked to attend. The next meeting will be Monday, March 25<sup>th</sup> at 7:00 pm at the Town Offices.

Newsletter – Larkin advised there was positive feedback regarding the newsletter that was available at Town Meeting. There were sign-up sheets for email and regular mail to receive the newsletter. Mike from Prospect Communications will be helping. Margaret Halpert will be taking a strong roll and would be working with Michelle Larkin. Advertising will be solicited to cover the costs of printing and mailing.

Develop plan for expanded recreational system – Larkin asked that this be worked on this year. He and Levlocke would have information in 6 month's time for the budget process.

Transfer Station enhancement project plan – The committee is meeting next Tuesday regarding the recycling aspects of the plan. The Swap shop/book building should be built this spring.

Capital Improvements Program (CIP) – Levlocke stated the committee meets tomorrow. This project is ongoing.

Develop a Chesterfield Community Center Plan and Harlan Fiske Bridge project – The Board agreed to remove these from the project list at this time.

Develop a Board of Assessors plan – Larkin stated he wanted to identify all the towns that use these types of Boards and get information on how it has worked for them, good or bad.

➤ Old business

Spofford Hall – DES and Ransom will be present at the next Selectmen's meeting on March 20<sup>th</sup>.

➤ Other business

1. Larkin asked if the properties owned by the Town are regularly inspected and maintained annually. Carrier advised he walks through the old town office building and Greenwood will look at the active town buildings. There are no homes taken by tax deed at this time; only vacant land.
2. Levlocke had a message from Dan Cotter regarding the Sentinel newspaper article about the Town Meeting longevity amendment asking the Board to contact the Sentinel to make a correction. The Board reviewed the article and decided it wasn't necessary. Levlocke will contact Cotter.
3. Ross advised there is a PD meeting on Tuesday, March 19<sup>th</sup> at 1:00 pm. Larkin stated he would attend.
4. McKeon stated there is ongoing information regarding a non-public. He would like to take 5 minutes at the end of the meeting to go over this.

Carrier and Ross left the meeting.

### **Information**

- Wetlands Permit – Gateway Preserve
- Cheshire County Equalization training
- DOT Highway Block grant correspondence
- Misc. correspondence & newsletters

### **Adjournment**

*With no other business to conduct, Levlocke moved to adjourn, Larkin seconded the motion which carried.*

The meeting was adjourned at 6:50 pm.

Respectfully submitted,

Carol Ross  
Secretary

Approved by:

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Jon P McKeon, Chairperson

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Date

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Elaine H Levlocke

\_\_\_\_\_  
Date

\_\_\_\_\_  
James M Larkin

\_\_\_\_\_  
Date