

Town of Chesterfield Board of Selectmen

MINUTES June 26, 2013

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 pm. Others in attendance were Board members Elaine Levlocke, Jim Larkin and Administrator Rick Carrier.

Appointments

➤ 6:30 Carol Pelczarski and Bob Brockmann

Brockmann went over the charge given the Economic Development Comm. McKeon stated the he sees the charge of the committee as a draw to bring people into Town. There could be a webpage for the EDC with links to amenities in Town.

Brockmann stated they were looking at Route 9 and commercially zoned areas and what could potentially be commercial zoned areas.

Pelczarski advised they were proposing a tri-fold brochure with pictures of signs of some of the businesses in Town. They would like to bring in new business but also support the businesses that are here. She asked if the Board would support the brochure both financially and promotionally. Pelczarski stated a final product would be brought to the Board for review.

Pelczarski stated the Committee proposes sending information to businesses in area towns to try and draw them to Chesterfield. McKeon stated we would be looking at what is good for the Town.

Pelczarski asked about doing a survey. McKeon stated there was one done when the last Master Plan was done. This was in 2007. The Board would get back to her on whether they thought another survey should be done.

Pelczarski asked would there be tax breaks for new businesses. McKeon stated that UNFI was given tax breaks by the State and Feds. She stated how we could make it easier for businesses coming into Town. McKeon advised that the Planning Board offers a Conceptual Consultation at no cost and noted a flow chart that had been done to give direction.

Pelczarski stated that if we want to bring business into Town, DRED suggests we go and visit them personally. Did the Board want the Committee to take care of that? Levlocke stated we would get back to her on that.

- 7:00 Nonpublic RSA 91-A:3 II (a&c)

Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c). Larkin seconded the motion, which carried.

Levlocke moved to adjourn from nonpublic session and to seal the minutes. Larkin seconded the motion, which carried.

For Signature

- Manifest #26
- Selectmen minutes - June 5th, 12th
- Selectmen/Budget Comm joint meeting minutes June 24th
- Intent to cut - State of NH Pisgah Park
- NH Fish & Game correspondence - ice fishing
- Unlicensed Dog Warrant
- Payroll change notices – Parks & Rec

For Discussion

- Fuel Oil bids

The Board opened the sealed bids that had been received.

- Barrows – Prepaid: #2 fuel oil - \$3.379/gallon; Kerosene - \$3.919
Payment Plan: #2 fuel oil - \$3.459/gallon; Kerosene - \$3.999/gallon
- Sandri – Prepaid: #2 fuel oil - \$3.414/gallon; Kerosene - \$3.914/gallon
Payment Plan: #2 fuel oil - \$3.484/gallon; Kerosene - \$3.984/gallon
- Fleming – Prepaid: #2 fuel oil - \$3.219/gallon; Kerosene - \$3.5993/gallon
Payment Plan: #2 fuel oil - \$3.269/gallon; Kerosene - \$3.649/gallon
- Bob's – Payment Plan: #2 fuel oil - \$3.379/gallon; Kerosene - \$4.10/gallon
- Webber – Prepaid: #2 fuel oil - \$3.345/gallon; Kerosene - \$3.79/gallon
Payment Plan: #2 - \$3.445/gallon; Kerosene - \$3.88/gallon

Levlocke moved to use Fleming Oil as the low bidder for the payment plan. Larkin seconded the motion; which carried unanimously.

- Monthly meeting email

The Board reviewed and approved the email.

- Investment Policy

The Board reviewed an investment policy drafted by Carrier. The auditors strongly recommended that the Selectmen adopt an investment policy. McKeon asked how often the funds are deposited. Carrier advised it is done weekly except during tax time when there might be 2 deposits done; one Monday and one Thursday.

Levlocke moves to accept the policy. Larkin seconded the motion; which carried unanimously. The Board signed the policy.

➤ Tax deeded properties

Carrier advised that Jarvis came in and arranged a tentative agreement as long as it is acceptable to the Board. He agreed to pay \$5,000 by July 18th and the balance by August 29th. The Board approved of the agreement.

Carrier stated that he and McKeon have left messages for Phelps with no response. This is land only property. The Board decided to put it off to next meeting and if we don't hear back we can proceed to accept deeding the property.

➤ Old County Road - Bradstreet correspondence

Lois Bradstreet and Jack Medford were present. McKeon advised that the Board has reviewed her email regarding the status of Old County Rd. He stated that Carrier has researched town reports back to 1860's and has found no evidence of this road being a town road. Bradstreet stated she had been told it was a Class VI road. The Board did not find any evidence of this.

Bradstreet stated let's say it is a private road and someone is blocking the road; how do we proceed. McKeon stated they should talk to the person who owns the property. It would be up to them what they permit on the road. Bradstreet asked how someone can lock up something that is not their property. McKeon advised it is up to the owner of the property.

➤ Retired cruiser disposition

The Board reviewed Fairbanks' memo regarding the 2006 Ford listing the items wrong with it. Carrier advised there are 2 people interested in the car. Greenwood asked to swap out minor parts, i.e. wipers, mirror covers and possibly tires. Carrier suggests that it be towed to the Transfer Station with a sign for sealed bids "as is" condition. Carrier hopes to have the bids by the July 24th meeting. The Board agreed and authorized Fairbanks to remove the plates.

➤ Old Town Office tree

McKeon stated the tree is in sad shape. The Board agreed to have it taken down before it hurts someone. It should be made clear that the tree will be replaced.

➤ Healthcare Reform Law

The board will review the summary of the law that Carrier had compiled. They will contact him if they have any questions.

➤ HealthTrust Contribution Holiday

Carrier had the list of who would be eligible for the contribution holiday because of the premium returns. Any full time employee that contributed would be refunded a percentage of what was paid. A list of those employees and amounts was presented. Carrier stated the auditor advises the distribution will be subject to taxes. He is checking to see if the money is subject to retirement. The Board had no questions or concerns.

➤ Cersosimo gravel pit bond

Carrier has sent the revised bond agreement to Cersosimo's Andrew Geffert and Jeff Morse via email on June 18th for them to sign. He has not heard back from them.

➤ Selectman project list

1. Economic Development Committee's next meeting is July 11th.
2. P&R Advisory Comm. – John Melvin is gathering information from other towns. Their next meeting is July 1st. Larkin stated he is compiling the numbers for the cost of the Basketball and Soccer programs to be given to the Board. He has met with Cheever and will be meeting with Carrier. The Advisory Comm will have recommendations for the P&R Director's job description to go to the Selectboard and then to the P&R Commission.
3. Transfer Station enhancement – Larkin stated he is waiting for feedback for siding. Lisa Ricci has offered her old siding and Levlocke stated they are replacing their siding also and would give the old siding for the Free Shed.

➤ Old business

Larkin Way letter of credit – Levlocke and McKeon reviewed the letter of credit. Larkin recused himself from the discussion and vote.

Levlocke moved to accept the Letter of Credit. McKeon seconded the motion; which carried unanimously.

➤ Zoning Issues

Cersosimo Farr Rd development – McKeon stated the ravine was not being protected as was ordered. Carrier will ask Greenwood if he got a response from Rob Hitchcock.

Ben Mowatt home business – Greenwood can confirm Mowatt has moved his business to Swanzey.

➤ Other business

1. McKeon advised that the Planning Board has discussed 2 family dwellings and the confusion of the Building Inspectors over at least 15 years in granting permits for attached apartments not taking into consideration Article 203.4 Sections A & B. The

Planning Board would direct anyone in this situation to apply to the ZBA under the Equitable Waiver of Dimensional Requirement for relief. It is the opinion of the Planning Board that the fees should be waived by the ZBA as it was an error made by the Town. The Planning Board will be reviewing the ordinance to see if it needs to be amended and brought to Town Meeting.

McKeon noted a concern that someone may try to get this relief even though they had not followed proper procedure in getting a building permit. Ross advised she had made up applications for this issue using the RSA and proof of a building permit and septic design will be required when filing the application.

2. Spofford Lake Association invitation to the Selectboard to attend their annual dinner – Ross will contact SLA to give the Board’s RSVP to their annual dinner.

Information

- Treasurer’s Report
- Employee certifications
- Revaluation update
- Bankruptcy notice
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Levlocke moved to adjourn, Larkin seconded the motion which carried.

The meeting was adjourned at 9:48 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon P McKeon, Chairperson

Date

Elaine H Levlocke

Date

James M Larkin

Date