

**Town of Chesterfield
Board of Selectmen
MINUTES
December 30, 2013**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 6:18 p.m. Others attending were Elaine Levlocke and Rick Carrier, Town Administrator.

FOR SIGNATURE

- **Selectmen Minutes** - December 18 and December 23, 2013
Changes will be made to the minutes of December 23.

FOR DISCUSSION

- **Town Report Dedication**

The board decided to have the report dedicated to just one person.

- **This Week's Manifest**

Levlocke will talk with Leon Dunbar regarding bills from the Transfer Station. Grace will email Levlocke when the manifest is ready for signatures. Carrier will send emails to the department heads informing them that the paychecks will be available by noon on Thursdays.

- **Old Business**

McKeon still has not gotten a response from Thatcher or from Parks and Rec. Carrier will contact Lee Brockman regarding a January 15 meeting on the town hall annex.

- **Other Business**

Carrier received four intents to cut, one from Richter and one each from Pat Fuller, Mike Fuller and Donald Fuller, which the board reviewed and signed.

McKeon reported that he will not be available from March 19 through April 13. Levlocke stated that the town meeting is on March 11.

Carrier stated that Rick Gauthier will be sending the board a bill on the Wares Grove Cottage repairs. McKeon spoke with Chet Greenwood on getting the report from Ron Bell on Wares Grove Cottage. Carrier contacted the town office janitor to rake off the

cottage roof. McKeon will follow up to be sure the snow has been removed properly. The board felt that the roof needs to be raked of 4 inches of snow, including overnight.

McKeon sent a note to Greenwood about the notice of decision and meeting minutes of the Planning Board sign ordinance. McKeon felt that the Planning Board, Selectboard and Greenwood should discuss the sign ordinance when it is completed.

McKeon reported that LGC is offering website management for municipalities.

Levlocke stated that the Budget Committee is scheduled for January 7.

Levlocke moved to enter Non-Public session pursuant to RSA 91-A:3 II (a&c) McKeon seconded the motion, which carried.

McKeon moved to adjourn from nonpublic session and seal the minutes. Levlocke seconded the motion, which carried.

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With no further business, Levlocke moved to adjourn at 7:48 p.m. The motion was seconded by McKeon, which carried.

Respectfully submitted,

Patricia Grace, Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairperson

Date

Elaine H. Levlocke

Date

James M. Larkin

Date