

**Town of Chesterfield
Board of Selectmen**

**MINUTES
April 17, 2013**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 pm. Others in attendance were Board members Elaine Levlocke, Jim Larkin and Administrator Rick Carrier.

Appointments - None

For Signature

- Manifest #16
- Selectmen Minutes – April 10th – The Board signed the amended minutes.
- Highway safety grant
- Surplus property authorization
- Intents to cut (2) – Post
- P&R subcommittee volunteer letter
- DRA real estate transfer form
- Veteran credit applications
- Elderly exemption applications

For Discussion

- Monthly meeting email

The Board reviewed the monthly meeting email. The only item pending is the May date for the Economic Development Comm. They are meeting tomorrow evening.

- Town Hall usage request

The Board reviewed Spofford Lake Association's request to put up tents outside of the Town Hall and to permit BYOB in that area. The rental policy states, "Rental is restricted to the interior structure of the Town Hall, not to include any exterior area or the grounds." It further states, "If alcoholic beverages are served, they will be contained within the building and not taken on the surrounding grounds."

The Board agreed they want to stay with the written policy and denied SLA's request. Carrier will contact Foley with this decision.

- Used printer equipment

Carrier advised that the Town has 2 Okidata dot matrix printers that had been used to print tax bills. The print job is now contracted out at a cheaper rate than we could print our own bills. The printers are not in working order and the Town has no further

use for them. Carrier contacted an individual who he thought might be interested and asked the Board if they would approve selling the printers to that individual for \$50. The Board agreed.

➤ Cersosimo gravel pit bond

The Board reviewed the emails between Carrier and Andrew Geffert regarding the bond. Geffert advised a change was made from the 10 days notice to the 30 days notice to cancel the bond. The Town attorney stated that 10 days notice renders the bond potentially useless. A bond with 30 days notice is similarly useless. Carrier had a copy of a cell tower bond the Town Attorney had reviewed and approved. The Board agreed to use the same verbiage that is in the cell tower bond. Carrier will send this information to Geffert.

➤ Religious and Charitable Exemptions

The Board reviewed the list of organizations. Larkin asked if there was an agreement with Camp Spofford for the use of their facilities. Carrier advised there is an incremental Payment In Lieu of Taxes (PILOT) agreement.

➤ Reverse 911 meeting

There will be a meeting on Tuesday, April 23rd at 10:00 am at the Town Offices with a representative from Reverse 911 and several department heads to address concerns and answer questions. Larkin will try and make the meeting.

➤ Summer meeting schedule

The Board reviewed and approved the dates for the Selectboard's summer meeting schedule.

➤ Next week's manifest

The manifest will be ready for review and signing Tuesday afternoon.

➤ Selectman project list

Economic Development Comm. – The comm. meets tomorrow at 7:00 pm. DRED will be present at the meeting.

Expand Recreational System – The P&R subcommittee letter will be scanned and emailed to the Board and they will forward it to interested parties. Larkin stated that John Melvin has done some research and was very impressed with the Hillsborough program.

Transfer Station enhancement project plan – Larkin is waiting for an updated list of materials that are being donated so that he would know what else is needed. He will be contacting LaValley for donations.

CIP – Levlocke advised the draft CIP has been sent to the Planning Board and they are in the process of reviewing it. The CIP comm. will meet with the Planning Board. The meeting will be scheduled for a Planning Board work session.

➤ Old business

Spofford Place – Larkin advised that Jeff Fournier had called him asking about the temporary PD building in Spofford. Larkin will call him back and have him call Carrier. Levlocke advised that she had spoken with Fournier and let him know about the meeting with DES but Fournier didn't attend.

➤ Other business

1. McKeon advised that some of the Planning Board members and others have asked how we follow up with Greenwood in regard to zoning violations/changes. He requested that these items be put on Zoning Issues List to keep these before the Board.
2. McKeon asked to meet with the Zoning Board regarding their decision on Permeable Pavers to discuss their interpretation. He does not see it as a Planning Board responsibility and would like to give an alternate viewpoint from the one presented by Dave Bergeron.
3. Carrier presented the Equity Sharing Agreement Certification from the Federal Dept of Justice for drug forfeiture funds for McKeon to sign.
4. Larkin advised that Alex Martens has graduated from the Policy Academy.
5. Carrier advised that the Budget Comm had a non-meeting as there was not a quorum of the committee present. There were 10 – 12 members of the Chesterfield Fire Precinct asking why the Budget Comm cut their budget. Notes were taken but there are no meeting minutes. The meeting had been noticed. McKeon believes it was a meeting because discussion was held with Budget Comm members; it was a noticed meeting and the notes should be published. Carrier will confirm with NHMA.

➤ Nonpublic RSA 91-A:3 II (a&c)

Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c). Larkin seconded the motion, which carried.

Levlocke moved to adjourn from nonpublic session and to seal the minutes. Larkin seconded the motion, which carried.

Information

- Treasurer's report
- Primex premium holiday – Carrier advised the Town will receive a credit in the amount of \$26,845 applied to the Town's Workers Comp for next year. That credit may offset the annual cost of Workers Comp insurance.
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Levlocke moved to adjourn, Larkin seconded the motion which carried.

The meeting was adjourned at 8:00 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon P McKeon, Chairperson

Date

Elaine H Levlocke

Date

James M Larkin

Date