

Town of Chesterfield, N.H.
Parks & Recreation Commission
Meeting Minutes
January 12, 2015

Present: Erik Barnes, Dewey Auger, John Melvin, Joe Hanzalik, Joanne Condosta, Elaine Levlocke, Selectboard Representative; Fran Shippee

Public Present: Diana Warhall, Don LaFontaine

Call to Order: Barnes called the meeting to order at 6:07 p.m.

Auger moved to elect Barnes as Chair. Condosta seconded the motion, which unanimously carried.

Auger moved to elect Melvin as Vice-Chair. Condosta seconded the motion, which unanimously carried.

Minutes: *Condosta moved to approve the minutes of December 15, 2014 as amended. Hanzalik seconded the motion, which unanimously carried.*

Discussion

Parks and Recreation Director - The commission will be reviewing applications for the position Director. It is currently filled by an interim Director.

Website design - A discussion about an update of the parks & rec website took place. Further research will be take place on the best & quickest method of accomplishing this update.

Vendor license agreement – The Commission reviewed the legal response. The Commission authorized Melvin to speak to the legal counsel for clarification of several items in the agreement.

Cottage renovation plan – The Commission previously agreed the cottage renovation is a priority. Melvin will take the lead in getting bids for the next meeting. No additional funds will be sought at Town meeting for the purposes of the cottage.

Budget committee meeting – A final consolidated budget will be required. This will include the town budget amounts as well as the numbers from the revolving account. Barnes will check into moving the triathlon income into the revolving account. There was discussion about potential sources of additional revenue.

Town Report – Barnes and Melvin will work together on the Parks & Rec. Annual Report submittal.

Sports programs

Melvin made a motion to make the intramural basketball program part of the Parks and Rec Department program. Condosta seconded the motion, which carried unanimously.

The basketball program is all ready to go. Dan Robel and John Melvin are directing it. The Baseball program will be coming up next.

Public Input

Warhall asked about the vendor license agreement specifically when it would be completed, and whether workers comp would be a requirement. She was advised that Melvin will be speaking with the lawyer about questions the commission had about the agreement and that answers would be forthcoming as soon as possible.

Old business

The Selectboard is still looking for salary breakdown and stats. Barnes will forward to the Board.

Nonpublic Session

Barnes made a motion to enter non-public session per RSA 91-A:3 II (b) at 7:45 p.m. Condosta seconded the motion, which carried unanimously. Roll call vote: Barnes, Yes; Melvin, Yes; Auger, Yes; Condosta, Yes; Hanzalik.

Condosta moved to adjourn from nonpublic session and seal the minutes at 8:15 p.m. Hanzalik seconded the motion, which carried unanimously. Roll call vote: Barnes, Yes; Melvin, Yes; Auger, Yes; Condosta, Yes; Hanzalik, Yes.

Adjournment

With no other business to conduct, a motion was made by Barnes to adjourn at 8:20 p.m. Condosta seconded the motion, which carried unanimously.

Respectfully submitted,

Fran Shippee

Chair Erik Barnes