

Wetlands and Shoreland Permit Applications Processing Guide

Wetlands Permit Application Type	Signature of Town Clerk Required?	Special Notes
Wetlands Permit Application Standard Review, Minimum, Minor or Major Project <p style="text-align: center;">And</p> Expedited Review – Minimum Impact only	Yes	For applications where “Expedited Review” is checked on page 1, if the Conservation Commission signature is not present, NHDES will accept the permit application, but it will NOT receive the expedited review time.
Wetlands Permit by Notification (PBN)	Yes	The Conservation Commission is not required to sign. If the Conservation Commission does not sign for any reason, the application is not eligible for 10 day processing and will be processed in 25 days.
Minimum Impact Agriculture	Yes	The Conservation Commission is not required to sign. If the application is not signed by the conservation commission, the application will be reviewed within 75 days of the notice of acceptance.
Routine Roadway and Railway Maintenance Activities Notification	No	
Wetlands Utility Maintenance Notification	No	
Wetlands Forestry Notification	No	
Wetlands Recreational Mineral Dredging Notification	No	
Wetlands Trails Notification	No	
Seasonal Dock Notification for Lakes and Ponds	No	For seasonal docks on rivers, applicants should use the standard wetlands permit application.

Shoreland Permit Application Type	Signature of Town Clerk Required?	Special Notes
Shoreland Permit Application	No	The City/ Town Clerk has discretion to copy and distribute the application form and the attachments to any municipal body it sees fit.
Shoreland Permit by Notification (PBN)	No	